

Thanks to everyone for volunteering for the Brisbane Criterium. Please read through these volunteer instructions.

NOTE: All volunteers must complete a volunteer waiver. Please download the [waiver](#), print it and fill it out. Juniors under 18 require a parent signature.

Check the [Master List](#) of volunteers to confirm your general assignments.

Upon arriving:

- If you arrive for Registration Setup (5:30AM), meet at the area designated on the [course map](#) for REGISTRATION/VOLUNTEERS and check in with Andrew Chew.
- If you arrive for Course Setup (6:30AM), go to the REGISTRATION/VOLUNTEER tent and check in with Matt McNamara or Yvonne Walbroehl
- If you arrive later, go to the Volunteer Check-in table at the REGISTRATION/VOLUNTEER tent (see Marshal Map) and check in with Yvonne Walbroehl
 - For Registration volunteers, here is the [Registration Schedule](#) for your shift(s)
 - For Marshaling volunteers, check the [Course Marshal Schedule](#) for your shift(s) and marshaling position
 - For Traffic Control volunteers, check the [Traffic Control Schedule](#) for your shift(s) and position
 - Check the [Volunteer Map](#) for the precise location of your course marshal or traffic control position.

PV provides:

- Clif bars and water for all volunteers at REGISTRATION/VOLUNTEER tent.
- We will have Coffee and Bagels for the AM shifts at the REGISTRATION/VOLUNTEER tent.
- Lunch will be provided by Pen Velo (sandwiches most likely!!) - Let Coach Matt Know if you have special dietary needs ASAP! Lunches will be delivered to the marshals on the course, around noon.

Setup/Teardown:

- If working on course Setup or Teardown, bring some gloves and snips for cutting zip-ties. Setup and teardown leads may contact you with additional instructions.

Marshaling instructions:

- Go to the Volunteer Check-in table **15-20 minutes before** your shift. **Please note that the shifts don't overlap, so allow ample time to park, walk to the check-in area, check-in, and find your position on time.**
- First shift marshals pick up orange flag, a whistle, and vest. Some marshals will also be issued a radio.

- On the course, the basics:
 - Clear the intersection (the course around you) when you see the up-course marshals raise their flags.
 - Raise your flag and blow your whistle for 2-3 seconds when you see the lead motorcycle or racer. This signals the down-course marshals.
 - Keep your attention on any spectators around you, not on the race.
 - Keep an eye out for stragglers that get separated from the main pack.
 - Racers should have a clear (i.e. pedestrian-free) view of the course.
 - If a crash happens near you and it's serious, notify the up-course marshals to neutralize the race. Otherwise, help the racer up. In either case, be ready to clear the course the next time the racers come around. Marshals with race radios should announce the crash over the radio. The Chief Referee will be on race radio as well. He may need to neutralize the race if the injuries are serious.
 - Hand off the flag and vest to the marshals who relieve you.

Traffic Control Instructions:

- Go to the Volunteer Check-in table **15-20 minutes before** your shift. **Please note that the shifts don't overlap, so allow ample time to park, walk to the check-in area, check-in, and find your position on time.**
- First shift marshals pick up orange flag and vest.
- On course
 - Direct traffic in the proper direction in and out of the designated parking areas. ALL parking is routed along Sierra Point Parkway into the back parking area (see map). There is no other access to the back parking area.
 - We have two lanes for in/out traffic on Sierra Point Parkway. Help keep people get to the right side of the lane (cones will be used too).
- Fourth shift marshals return orange flag and vest to the Check-in area after their shift is over.

At-Large Volunteers

- Go to the Volunteer Check-In table 10-15minutes before your shift. Check-in with Yvonne Walbroehl, who will assign you a task.